

**Internal Quality Assurance Cell**

**Pookoya Thangal Memorial**

**Government College Perinthalmanna, Malappuram Kerala, India**

*Accredited by UGC-NAAC with 'B' Grade at a CGPA of 2.18 out of 4*



## **Annual Quality Assurance Report (AQAR) 2017 to 2018**

Submitted To



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Pookoya Thangal Memorial Government College

1.2 Address Line 1

Address Line 2

Perinthalmanna

City/Town

Malappuram District

State

Kerala State

Pin Code

679322

Institution e-mail address

ptmgcpmna@gmail.com

Contact Nos.

04933227370

Name of the Head of the

Institution:

Dr. Valsala Kizhakkekarmmal

Tel. No. with STD Code:

04933 227370

Mobile:

09447496508

Name of the IQAC Co-ordinator:

Rajesh . K

Mobile:

09400789285

IQAC e-mail address:

naacdata2020@gmail.com

1.3 NAAC Track ID

KLCOGN17528

1.4 NAAC Executive Committee No. & Date:

EC(SC)06/A&A/097 Dated 01-05-2015

1.5 Website address:

www.ptmgovernmentcollege.in

Web-link of the AQAR:

<http://www.ptmgovernmentcollege.in/IQAC.aspx>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.18	2015	2020
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

24/04/2015

1.8 AQAR for the year

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2015-16 submitted to NAAC on 19/10/2016

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

Type of Institution    Co-education     Men     Women   
    Urban     Rural     Tribal   
 Financial Status    Grant-in-aid     UGC 2(f)     UGC 12B   
    Grant-in-aid + Self Financing     Totally Self-financing

1.11 Type of Faculty/Programme

Arts     Science     Commerce     Law     PEI (Phys Edu)

TEI (Edu)     Engineering     Health Science     Management

Others (Specify)

1.12 Name of the Affiliating University

1.13 Special status conferred by Central/ State Government

Autonomy by State/Central Govt. / University

	<input type="text" value="NIL"/>		
University with Potential for Excellence	<input type="text" value="NIL"/>	UGC-CPE	<input type="text" value="NIL"/>
DST Star Scheme	<input type="text" value="NIL"/>	UGC-CE	<input type="text" value="NIL"/>
UGC-Special Assistance Programme	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
UGC-Innovative PG programmes	<input type="text" value="NIL"/>	Any other (Specify)	<input type="text" value="NIL"/>
UGC-COP Programmes	<input type="text" value="NIL"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="5"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>								
2.3 No. of students	<input type="text" value="NIL"/>								
2.4 No. of Management representatives	<input type="text" value="NIL"/>								
2.5 No. of Alumni	<input type="text" value="1"/>								
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>								
2.8 No. of other External Experts	<input type="text" value="NIL"/>								
2.9 Total No. of members	<input type="text" value="8"/>								
2.10 No. of IQAC meetings held	Four								
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty	<input type="text" value="2"/>					
	Non-Teaching Staff	<input type="text" value="1"/>	Alumni	<input type="text" value="1"/>					
	Students		Others	<input type="text" value="NIL"/>					
2.12 Has IQAC received any funding from UGC during the year?	Yes		No						
If yes, mention the amount	<input type="text" value="NIL"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>					
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos	<input type="text"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input type="text"/>	Institution Level	<input type="text"/>
(ii) Themes	<input type="text" value="NIL"/>								

## 2.14 Significant Activities and contributions made by IQAC

1. The drawbacks of the last years were rectified and annual plan was chalked out.
2. Steps have been taken to ensure sufficient plan fund allocation
3. The College Calendar was prepared
4. The procedure for conducting National Seminar was chalked out by IQAC
5. The feed back given by the students were subjected to an analysis and each teacher was asked to submit a self-appraisal form.
6. The Research Committee is entrusted with the duty of commencing two Research Centers.
7. The IQAC decided to monitor the nature of programmes to ensure the quality of the programmes.

## 2.15 Plan of Action by IQAC/Outcome

### **The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year**

<b>Trimester Wise Plan of Action</b>	<b>Achievements</b>
<b>June, July and August</b>	<b>June, July and August</b>
Planting of saplings on world environment day nss and Bhoomitrasena Observed world Yoga day Observed Independence day Rain water harvesting by NSS Lecture series by the Department of Arabic	All these ideas were transformed in to a reality
<b>Trimester Wise Plan of Action</b>	<b>Achievements</b>
<b>September, October and November</b>	<b>September, October and November</b>
<i>Keralapiravi</i> was celebrated	These plans were systematically implemented

<p>Visit to Pain and Palliative clinic</p> <p>One day seminar by Money Matthew</p> <p>Inter Collegiate Poetry work shop</p> <p>Donated 60 blankets</p> <p>National seminar by the Department of English</p> <p>Awareness class by Dr Sasidharan of Moulana hospital</p> <p>One day film fest</p> <p>NET , SET, TET Coaching</p> <p>Organic farming by <i>Bhoomitra sena</i></p> <p>Prof Haneefa delivered a lecture</p> <p>National seminar in Physics on Frontiers and Development in Nano Sciences</p> <p>Literacy programme for migrant workers</p> <p>Blood donation by NSS</p> <p>National Seminar by the Department of Mathematics</p>	
<b>Trimester Wise Plan of Action</b>	<b>Achievements</b>
<b>December, January and February</b>	<b>December, January and February</b>
<p>Organised <i>Sastrayan</i></p> <p><i>Orjja kiran</i> was organised</p> <p>Short film fest</p> <p>National seminar by the Department of Commerce</p> <p>Cleaning of <i>Thazhekkode</i> canal</p> <p>Personality development camp</p> <p>Career orientation sessions</p> <p>Training on mock interviews</p> <p>Leadership camp and communicative English class</p> <p>Twi Nature Education camps by <i>Bhoomitra sena</i></p> <p>Annual Atheletic Meet</p> <p>Priemier league cricket competition</p> <p>Distribution of hand books on legal literacy</p> <p>Awareness rally as part pf Energy conservation</p> <p>Talk on the contributions of Stephen Hawkings</p>	<p>The College successfully conducted the programmes in a time bound manner.</p>

<p>NET coaching by Kalliany Vallath for English students</p> <p>TCI work shop organised</p> <p>Career orientation class for English</p> <p>Inauguration of Research forum by Gerhard Oberlin followed by a talk</p> <p>Inauguration of Research center in English</p> <p>Alumni meet for English and Commerce Departments</p> <p>Translation class for out side students by the Department of Arabic</p>	
<b>Trimester Wise Plan of Action</b>	<b>Achievements</b>
<b>March, April and May</b>	<b>March, April and May</b>
<p>Observed world water day and installed water troughs on trees for birds</p> <p>Two day residential camp by NSS</p> <p>An open forum on Menstruation by Women cell</p> <p>Merit Day observed</p>	<p>Programmes implemented in a structured manner</p>

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

A.Q.A.R approved by College Council after verification on 18-06-2018



**Part – B**  
**Criterion – I**  
**Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	4	0	0	0
UG	5	0	0	0
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	1	NIL	NIL	NIL
Diploma	NIL	1	NIL	NIL
Certificate	1	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
<b>Total</b>	11	1	NIL	NIL

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.  
This year the University has not initiated any revision. They used to do it every three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	32	30	2	NIL	

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	8	NIL	NIL	NIL	NIL				

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	23	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the mechanisms started in the previous years continued. In addition to that the following measures were taken.

Apart from the programmes conducted for the last two years, students were given teaching stints at under graduate level this year.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)  
The College conducted examinations as per University time table.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

9

2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSc Mathematics	39		15	12		69
MSc Mathematics	20		19	1		100
BA Arabic	25		10	2		48
MA Arabic	12		11	1		100
BBA	38		23	12		92
M Com	21		19	2		100
BA English	37		17	17		91
MA English	16		12	4		100
BSc Physics	38		18	10		73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The following programmes done by IQAC on an yearly basis continued this year also:

1. College calendar published
2. Ensured the availability of various log books to ensure recording of all events.
3. Examination wing published the dates of internal exams at the commencement of the year itself.
4. The IQAC has made sure that the grievance redressal mechanism is working properly

5 Feedback mechanism changed slightly taking suggestion from students and teachers.

6. The IQAC has given directions to Departments to conduct parent teacher meeting once in an year

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	5
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Institutional Seminar	13

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	2		1
Technical Staff	NIL	NIL	NIL	NIL

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Research Committee has been instructed to closely follow the University in sanctioning two research centers

2. The Research profile of the teachers have been prepared

3. Teachers have been asked to apply for Research Guideship

4. Infra structure for Research Centers have been developed

5. Proposed Research Centers are directed to take steps to start their own Research Journals.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	NIL	NIL	NIL
Outlay in Rs. Lakhs				

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	1	27	09
e-Journals			
Conference proceedings			

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

##### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects	NIL			

Interdisciplinary Projects	NIL			
Industry sponsored	NIL			
Projects sponsored by the University/ College	NIL			
Students research projects (other than compulsory by the University)	NIL			
Any other(Specify)	NIL			
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number			5		
	Sponsoring agencies			Government of Kerala		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/  
recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

NIL

SRF

NIL

Project Fellows

NIL

Any other

NIL

3.21 No. of students Participated in NSS events:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.22 No. of students participated in NCC events:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.23 No. of Awards won in NSS:

University level

NIL

State level

NIL

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The NSS unit had undertaken a project of cleaning a small stream in Perinthalmanna as a part of its social mission.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25.01 acers	NIL		
Class rooms	27	NIL		27
Laboratories	02	NIL		02
Seminar Halls	03	NIL		03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		01		01
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Library has been shifted to own building, with all modern facilities.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35988		1157	7.5 lakh	37145	
Reference Books	105					
e-Books						
Journals	11		NIL		11	
e-Journals						
Digital Database						
CD & Video	114		NIL		114	
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Other s
Existing	129	4	12	NIL	NIL	10	10	
Added								
Total	129	4	12			10	10	

As a major technology up gradation, all internet connections has been centralised. The separate connections have been dis continued and connection has been given from one point.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A single internet connectivity with BSNL has been materialised this year which ensured internet connectivity round the clock.

4.6 Amount spent on maintenance in lakhs (Fund from PTA is used for the purpose)

i) ICT	14523
ii) Campus Infrastructure and facilities	31532
iii) Equipments	72954
iv) Others	NIL
<b>Total:</b>	<b>119009</b>

**Criterion – V**  
**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The initiatives already started continued and the following new measures were adopted this year

1. The office of the Student Course Coordinator has been strengthened
2. Various scholarships have been arranged

5.2 Efforts made by the institution for tracking the progression

1. The tutorial hours have been closely monitored
2. Internal mentors ensured the progress of their wards

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
639	162	NIL	NIL

(b) No. of students outside the state

3

(c) No. of international students

NIL

	No	%		No	%
Men	230		Women	571	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
79	101	11	561	5	741	92	101	2	606	7	801

### Demand ratio

Programme	Demand Ratio
B.A Arabic	1:17.5
B A English	98.640
BBA	1:130.9
B Sc Mathematics	1:46.431
B Sc Physics	1:61.4
M A Arabic	1:24
M A English	1:25.13
M Com	1:36.7
MSc Mathematics	1:19.4

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The PG Department of English and the PG Department of Commerce and Management Studies conducted training sessions for NET examinations. The PG Department of Mathematics also organised NET coaching.

No. of students beneficiaries

60

#### 5.5 No. of students qualified in these examinations

NET	2	SET/SLET		GATE			
IAS/IPS etc		State PSC		UPSC		Others	

#### 5.6 Details of student counselling and career guidance

1. Organised various programmes like NET, SET, TET coaching, spoken English
2. PSC coaching , career groomimg, personality teste

No. of students benefitted

196

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

### 5.8 Details of gender sensitization programmes

The Women Cell of the College organised a programme aimed at creating a consciousness about menstruation

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level **10** National level **NIL** International level **NIL**

#### No. of students participated in cultural events

State/ University level **3** National level **NIL** International level **NIL**

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **NIL** National level **NIL** International level **NIL**

Cultural: State/ University level **NIL** National level **NIL** International level **NIL**

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	23	35000
Financial support from government	158	776000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs	: State/ University level	<b>NO</b>	National level	<b>NO</b>	International level	<b>NO</b>
Exhibition:	State/ University level	<b>NIL</b>	National level	<b>NIL</b>	International level	<b>NIL</b>

5.12 No. of social initiatives undertaken by the students **1**

5.13 Major grievances of students (if any) redressed:

1. The construction of Women's Hostel is coming to an end as additional grant of Rs 20 lakh has been sanctioned by the government

1.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision

*Thamasoma Jyothirgamaya*

(Lead us from Darkness to Light)

##### Mission

- To equip the students and the community, especially the weaker sections, for an upward social mobility, to create an egalitarian social order.
- To empower the girls who were hitherto marginalized, by providing quality higher education.
- To inculcate in the students the vision of a pluralistic society.
- To extend quality education in Science.
- To mould an intellectually competent, morally upright, physically and emotionally healthy student community who are receptive to further growth and
- To provide the students quality higher education in tune with the changing times.

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

As an affiliated College, the institution follows the curriculum prepared by the University of Calicut

##### 6.3.2 Teaching and Learning

The teachers have been encouraged to use modern transactional methods to deliver the learning materials in an efficient manner. This has been made easy asb the College has ICT gadgets in all the Departments.

##### 6.3.3 Examination and Evaluation

The College used to conduct common internal examinations in a centralised manner. The answer scripts were given back to students to ensure transparency. The external examinations were conducted as per University guidelines.

#### 6.3.4 Research and Development

Twelve teachers possess doctoral degrees. Majority of the youngsters are pursuing part time research. Four teachers are on FDP to complete their research work..

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. A Women's hostel with a capacity for 80 students have been constructed with financial support from the Government of Kerala
2. Separate, well-furnished Principal's quarters have been constructed with financial aid from the Government of Kerala
3. Separate quarters for teaching staff have been constructed with financial support from the Government of Kerala.
4. Quarters for non-teaching staff has been constructed with financial aid from the Government of Kerala.
5. The main College gate has been constructed with financial aid from the Government of Kerala.
6. Students Amenity Centre has been constructed with financial support from the Government of Kerala.
7. Day Care Centre has been constructed with financial aid from the Government of Kerala.
8. Separate Library Block has been constructed with financial aid from the Government of Kerala.
9. The first gate of the College has been renovated using the corporate social responsibility fund of Canara Bank.
10. The stage of the College auditorium has been modernised using the College Development Fund after getting matching grant from the Government of Kerala.
11. The College has ensured that there is at least one interactive white board in all the Departments.

#### 6.3.6 Human Resource Management

The College has encouraged the members of teaching as well as non-teaching staff to participate the grooming sessions conducted by various agencies. As a part of it, the Principal has attended the training arranged by the Government of Kerala. The IQAC Coordinator has attended the training organised by ICT Academy of Kerala for the IQAC Coordinators of various Colleges. Teachers have attended the training sessions organised by FLAIR of the Government of Kerala .Non-teaching staff has also attended the grooming sessions of the Government of Kerala. In addition to that the teachers have regularly attended the orientation and refresher programmes as and when it is due for them.

#### 6.3.7 Faculty and Staff recruitment



The teaching and non-teaching staff are appointed purely on the basis of merit by Kerala public service commission after conducting tests and interviews.

### 6.3.8 Industry Interaction / Collaboration

The Community College has entered into a MOU with KVR Auto Cars and is running a Diploma programme in Auto Electrical Engineering. This year, the practical sessions of the programme is done in collaboration with the Continuing Education Cell of Government Polytechnic College, Perinthalmanna.

The College has given permission to ASAP Mission to start a Skill Development Centre with in the College to impart training in skill development to the students of the College. In addition to that the College can benefit from the industry linkage that Mission ASAP has established with industries. They used to organise job fairs in selected campuses.

### 6.3.9 Admission of Students

Admission is purely on the basis of merit and the rules and regulation in place by the Government of Kerala and University of Calicut is meticulously followed by the College. The Admission Committee constituted in the College will facilitate the whole process. Now a day, the University admission is done through centralised allotment scheme

### 6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	1

### 6.5 Total corpus fund generated

35000

### 6.6 Whether annual financial audit has been done

Yes

No

 NO

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC of this College
Administrative	NO		NO	NO

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

 NO

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumnae Association decided to step up fund mobilisation to undertake the construction of Am phi Theatre. The Association also mobilised fund to support an 1989-91 pre degree batch student who is fighting cancer. The Association has decided to construct a house for his family. Steps are taken to register the Alumni Association and the Association is expected to get registration next year.

6.12 Activities and support from the Parent – Teacher Association

1. The PTA has taken steps to resolve the water scarcity in the College
2. The PTA has instituted trophy and Certificates to the toppers of respective year
3. The PTA has generated a sum of Rs.12,21,718 (Twelve lakh twenty one thousand seven hundred and eighteen) to be used for the welfare of the College and students.
4. The PTA provided a sum of rupee 10,000 for Women's Cell to conduct programmes related to women empowerment.
5. The daily expenses incurred in running the college is met ty the PTA

6.13 Development programmes for support staff

1. Office renovation and modernisation has been started.
2. Office personals have been deputed for training programmes by the Government of Kerala

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Non degradable waste has been banned in the campus
2. The functioning of the incinerator has been strengthened
3. Monthly cleaning mission of the campus had been undertaken
4. *Bhoomitrasena* has widened the area of green protection by planting trees and plants

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The series of Extension Lectures organised by the IQAC in collaboration with the respective department has created substantial transformation in the attitude of the student as well as the teacher community of the College. This has enabled an academically conducive atmosphere in the College. It has widened the intellectual horizon of the student community.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Three IQAC full quorum meetings were held in June, October and March in 2015-16. Programmes were planned in a trimester wise pattern. The IQAC was able to execute the Extension Lecture series in an effective manner. All the National seminars were done with the huge participation of scholars and students. The special programme for SC and ST students was of immense help to the students. All the clubs and Cells working in the College performed very well in discharging their responsibilities in an impeccable manner. The College is thinking about ways and means to organise programmes without disturbing the regular sessions from next year onwards.

7.3 Give two Best Practices of the institution.

1 The Community College

2 The Continuing Education Centre

### *Details of Annexures*

I. Academic Calendar

11. Analysis of Feedback

7.4 Contribution to environmental awareness / protection

*Bhoomitrasena* of the College actively led the attempt of the College to inculcate an environmentally conscious ambience in the College. As a part of it, tours to various eco sensitive areas were undertaken. Students were made to live in close proximity with Nature.

7.5 Whether environmental audit was conducted?

Yes

No

No

7.6 Any other relevant information the institution wishes to add:

No

## **SWOT Analysis**

### ***Strengths***

1. Being a government college, offering quality higher education for free to all deserving meritorious, socially and economically backward students, it enjoys solid support from all its stakeholders. People's representatives of the locality, state government, Director of Collegiate Education, UGC and the University of Calicut have been extending their support and care. We have a dedicated PTA and Alumni Association.
2. The percentage of girl students, especially from the backward and minority communities, is the highest in this college, compared to other government colleges in the district. We take special care to give re-admission to girl students whose courses were interrupted due to marriage and/or delivery. A large number of married girls and mothers are studying in the College and are re-admitted in due course. No incident of any excess towards girl students has been reported so far. Thus, the college is in the forefront of women's empowerment, especially amongst the minority communities.
3. The college has a vigilant Women's Cell, which conducts regular counselling sessions and awareness camps to check the drop out of girls due to personal and socio-economic reasons.
4. The college has a vigilant anti-ragging committee, which conducts awareness programmes and keeps an eye on the behaviour of students.
5. It has rich General Library with total number 29,828 books. On an average, 154 students and 16 teachers visits the library every day. In addition to that, there are department libraries for all major departments.
6. The College runs a Community College of fifty seats, with UGC funding, offering Advanced Diploma in Auto Electrical and Electronics.
7. We maintain a General Computer Lab consisting of 33 computers, with internet facility and three department computer labs with internet facility. INFLIBNET and EDUSAT facilities are also available to the students and teachers.
8. We maintain a furnished and well equipped gymnasium for students, which are allotted to students of different departments, as per a pre fixed schedule.
9. We have a good play ground, with two hundred meters track.
10. We are blessed with 25.01 acres of greenery and a part of it is maintained as natural forest, kept away from any human interference
11. Easy and uninterrupted supply of safe drinking water is ensured.

### ***Weakness***

1. Lack of programmes in diverse disciplines like Life Sciences, Media Studies, regional and national languages, Food and Fashion, Travel and Tourism, International Studies, etc. deprive the students and teachers of a tacit but highly invaluable benefit of being exposed to a multidisciplinary atmosphere.
2. The lack of floor space in the General Library always comes in the way of the expansion of the library.

3. The remote location of the college from major educational and industrial centers always poses difficulty to get the service of eminent scholars at affordable cost.
4. Frequent transfer of teachers, office staff and Principals creates problems in both planning and execution of all kind of programmes.
5. Marriage and subsequent changes in the lives and circumstances of the girl students adversely affects their educational performance and career.
6. As it mainly depends on Plan Funds of the state government for development activities, time bound execution is often impossible.

### *Opportunities*

1. As there is a great demand for all courses, several more UG and PG courses can be started, for which campus space is available.
2. The contour of the area around the playground is such that with minimal cost, it could be expanded to include a facility of 400 meter track with a natural gallery. Such a facility can also be extended to the public for conducting mini tournaments, thus, turning the playground into a source of income generation for the college.
3. As there is a permanent faculty for Physical education, a sprawling playground and a high demand of sports education and training, an athletic school can also be started.
4. As most of the students need immediate employment and earning, a permanent finishing school can be started to enable the students to win the competitive examinations of KPSC/UPSC and the like.
5. In order to sensitise the students and teachers on environmental issues, the campus plans to include a bird's sanctuary.
6. To utilize the entire area of the campus in academically productive way.
7. To bring back the girls who have discontinued their education on getting married or on becoming mothers.
8. To make the college a highly rated institution under the University.
9. To ensure that all teachers in all department have a doctoral degree.
10. To make the college a Research centre for at least five disciplines
11. To enable all classes to have Wi-Fi connections.
12. To provide hostel facility to all needy students.
13. To fully digitalize the library.
14. To generate solar energy sufficient enough for use in the college.

### *Threat*

1. Absence of permanent hands in the Departments and College office
2. Timely implementation of the projects by PWD.

### **8. Plans of institution for next year**

1. Office automation
2. Start moodle
3. Streaming ORICE
4. Installation of Plagiarism software
5. Commencement of Research programmes

**Rajesh. K**

**M.A**

**Dr. Valsala Kizhakkekarmal**

**M.Sc., Ph. D.**

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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### **Annexure I**

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence

GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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